



# Application for Structural Fire Safety Approval, Inspection and Services

(To be completed in full)

**Type of Request: (Tick the appropriate Box/s)**

**Approval**

- New Building approval
- Existing Building approval (alterations/additions)
- Subdivision approval

**Inspection**

- Liquor License application
- Business License application
- Fire Safety Inspection request

NFA use only

File Number	
Date received	
Received by	
Receipt Number	
Fire Engineer certification received	
Application processed by	
Completed date	
Application returned via	
Final Inspection	

**1. Address of Premises:**

Premises/Company Name.....Site Name.....

Street No.....Lot No....Street.....Town/Suburb.....

Municipality or Local Rural Authority .....

Building will be used for .....Estimated cost of development \$.....

Total building area (under roof) .....m<sup>2</sup>

**2. Applicant's Details:**

Applicant Name..... Company.....

Street No.....Street Name.....Town/Suburb.....

Phone No.....Fax No..... Mobile No .....

Email .....

**Notes**

I/We understand that there is a charge for this service at the rate shown on the "Schedule of Fees" accompanying this application form. Fees are to be paid upon application, the methods of payment are listed on the back of this form.

The locations for lodgement of applications are listed on the back of this form.

The Fire Service may forward any documentation received to other relevant authorities if any important issues are identified.

Signed.....Printed Name.....Date.....

## Application Requirements

NFA strongly recommend that all applicants are thoroughly conversant with their responsibilities under the relevant Regulations before submitting a formal application for approval.

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**Schedule of Fees:** See attached fee schedule

Fees can be paid by cheque, cash or direct bank transfer to:

A purchase order is acceptable

**National Fire Authority  
ANZ House**

BSB: 010 890

Account no: 1204800

Please include your name as reference

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### Submit Applications to:

**NFA HQ (includes Central and Eastern Divisions)**

Fire Station, Argo St, Walu Bay, SUVA

Phone: 331 2877 Fax: 330 3348

email: [stofs.nfa@gmail.com](mailto:stofs.nfa@gmail.com)

**NFA Western Division**

Fire Station, Elizabeth Square, Tavewa ave LAUTOKA

Phone: 666 0211 Fax: 666 9113

email: [sfswest.nfa@gmail.com](mailto:sfswest.nfa@gmail.com)

**NFA Northern Division**

Fire Station, Hospital Rd LABASA

Phone: 881 1333 Fax: 881 1334

email: [sfsnorth.nfa@gmail.com](mailto:sfsnorth.nfa@gmail.com)

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